



International
Civil Aviation
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: T 6/13.11.2 – AP103/13 (FS)

25 July 2013

Subject:

1. ICAO Regional Accident Investigation Workshop, Asia & Pacific Regions (*Bali, Indonesia, 16 -17 September 2013*)
2. Asia Pacific Regional Aviation Safety Team – First Meeting of the Asia Pacific Accident Investigation Group (APAC-AIG/1) (*Bali, Indonesia 18 -19 September 2013*)

Action required: Confirm participation not later than 30 August 2013

Sir/Madam,

I have the honour to inform you of a significant milestone in our efforts to enhance aviation safety in the Asia and Pacific Regions. The Regional Aviation Safety Group – Asia and Pacific Regions (RASG-APAC) has earlier accepted a recommendation by the Accident Investigation Ad hoc Working Group of the Asia Pacific Regional Aviation Safety Team (APRAST-AIG AWG) for the formation of a group of experts on accident/incident investigation with representation from the investigation authorities, industry partners and professional bodies to institutionalise a network for the exchange of views, practices and experiences.

I am happy to announce that the permanent grouping, known as the Asia Pacific Accident Investigation Group (APAC-AIG), has been institutionalized from a restructuring of the APRAST-AIG AWG, which is considered dissolved.

The Chair and Vice Chair of the APRAST-AIG AWG have agreed to continue to serve as the Chair and Vice Chair of the APAC-AIG, and the Regional Officer, Flight Safety, will continue to provide secretariat support to the group. All APAC States/Administrations are members of the APAC-AIG, whose terms of reference are as follows:

- To assist States/Administrations in keeping abreast of developments in the area of accident/incident investigation;
- To enhance the capabilities and professionalism of the accident/incident investigation bodies;

- To promote the sharing of expertise, experience and information among accident/incident investigation bodies; and
- To develop and strengthen cooperation among the accident/incident investigation bodies.

I am pleased to inform you that the ICAO Asia and Pacific Office and the National Transportation Safety Committee (NTSC) of Indonesia will jointly hold in Bali, Indonesia the First Meeting of the APAC-AIG (APAC-AIG/1) on 18-19 September 2013 and, in conjunction, a two-day ICAO Regional Accident Investigation Workshop on 16-17 September 2013. The ICAO Asia and Pacific Office is pleased to extend an invitation to each State/Administration/Organization in the Asia and Pacific Regions to attend the APAC-AIG/1 Meeting and the Regional Workshop.

Places at the Meeting and Regional Workshop are limited and it is therefore urged that participant be limited to persons who are involved with aircraft accident investigation and flight safety matters for their respective governments.

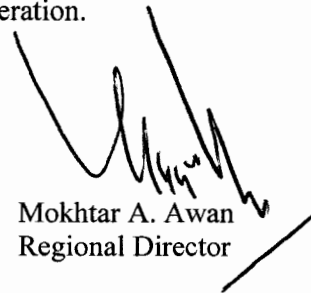
The APAC-AIG/1 Meeting will develop a work programme to improve the accident/incident investigation capability in the Asia and Pacific Regions. The Provisional Agenda of the APAC-AIG/1 Meeting is in **Attachment A**. In order to make the meeting more productive and effective, it is strongly urged that States/Administrations/Organizations submit papers for the meeting via email to APAC@icao.int with a copy to the Indonesia NTSC **no later than two weeks prior to the meeting date**. ICAO is moving towards a 'paperless' meeting environment by increasing use of electronic media for the distribution of meeting papers and reports; therefore, delegates should obtain copies of meeting materials from the website of the ICAO Asia and Pacific Office at <http://www.bangkok.icao.int/> prior to the commencement of the meeting.

The objective of the Regional Workshop is to provide an opportunity for accident investigators within the Asia and Pacific Regions to share their expertise and experience with one another. Attached for your kind perusal are the Workshop Outline and the tentative Workshop Programme (**Attachments B and C**). Over the two-day workshop, accident investigation cases will be presented by different States/Administrations/Organizations and the programme will also include presentations on topics of significant interest related to accident/incident investigation and prevention. After each presentation there will be an opportunity for a group discussion. Please refer to the Workshop Bulletin in **Attachment D** for the workshop arrangements and other information of interest. Please be advised that relevant information about this Workshop is available on the NTSC Secretariat Program website at www.icao-aprastbali-ntsc.org. In addition, presentation slides or information will also be posted on the website prior to the Workshop.

The venue of the APAC-AIG/1 Meeting and the Regional Workshop will be the Discovery Kartika Plaza Hotel, Bali. I request your State/Administration/Organization to inform this Office of your nominees for the APAC-AIG/1 Meeting and the Regional Workshop by returning the completed Nomination/Registration Forms (**Attachment E**) **no later than 30 August 2013** to the ICAO Asia and Pacific Office with a copy to the NTSC.

Air travel, accommodation and living expenses are to be covered by the respective States/Administrations/Organizations. To avail discounted rates at the recommended hotels, I would recommend that the participants make their hotel booking before the cut-off date. The hotel information and the reservation forms are in **Attachment F** and can also be checked on the Host administration website.

Accept Sir/Madam the assurances of my highest consideration.



Mokhtar A. Awan
Regional Director

Enclosures:

- A – Provisional Agenda (APAC-AIG/1)
- B – Workshop Outline (Regional Accident Investigation Workshop)
- C – Tentative Programme (Regional Accident Investigation Workshop)
- D – Workshop Bulletin (Regional Accident Investigation Workshop)
- E – Nomination/Registration Form
- F – Hotel Information and Reservation Forms